
AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR
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Minutes of the Ordinary Meeting of the Parish Council held on
Thursday 28th November 2019 at Winksley Church Room

(2019 – 077) Present were Cllr Neal Topham (Chairman), Cllr Robert Weatherhead (Vice Chairman), Cllr Ben Robinson, Cllr Jan Lawson, Cllr. Sheila Miller and Cllr Brian Thackray.

(2019 – 078) Also present were David Taylor, Clerk, and 1 member of the public.

(2019 – 079) Apologies were received from Cllr Patricia Harling.

(2019 – 080) No Declaration of Interests were **received** and therefore no **Dispensations** were **required**.

(2019 – 081) It was **resolved** that the minutes of the meeting held on 26th September 2019, having been circulated for consideration beforehand were true and correct records. It was, however, commented that the reasons behind the office pc procurement decision should be expanded upon. This appears as Appendix c, below. This being agreed, the Chairman signed the minutes accordingly.

(2019 – 082) The Clerk **reported** that:-

- a. He has booked a tree survey with David Blakey. It was resolved that Cllr Weatherhead should attend the inspection.
- b. Bank Reconciliations are now produced for every meeting and the title has been amended to specifically include mention of the £100.00 spending threshold.
- c. Enquiries have been made with Mark Turner at NYCC regarding the Grass Cutting Grant.
- d. Mr Turner explained the process of claiming this money:-
- e. We have to submit an invoice to show that the money they are paying out has been used to carry out the work.
- f. The Clerk asked how do we know what work is being paid for? And which years payments have not been paid?
- g. He will arrange to send maps to me of the grass they require cutting along with other information.
- h. I shall chase this up and get to the bottom of the problem.
- i. Admin expenses have now been paid.

(2019 – 083) It was **resolved** that the Clerk should contact Gordon Milne at NYCC regarding the parking situation in Galphay.

(2019 – 084) It was resolved that the Clerk should notify NYCC about the following highway issues:

- a. Water running down Carr Lane, Mickley
- b. Water running down Back Lane, Galphay (Galphay Inn to Azerley)

(2019 – 085) It was resolved that the Clerk should enquire with DTMS regarding the blocked culverts in Mickley & Galphay.

(2019 – 086) It was resolved that the Clerk should produce a schedule of Commuted Sums for the parish.

(2019 – 087) It was resolved that the Clerk should enquire with NYCC as to why the village of Winksley has no speed restrictions.

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MINUTES OF THE MEETING HELD ON 28TH NOVEMBER 2019

(2019 – 088) The Council **received** and **considered** the following Correspondence:

- j. Harrogate Borough Council Local development plan update - **Noted**
- k. Woodland Trust - **Noted**
- l. Planned road closure notification - 23723 - Galphay To Gate Bridge House, Galphay - **Noted**
- m. Planned road closure notification - 23435 – Galphay Lane, Galphay. - **Noted**

(2019 – 089) It was **resolved** to approve for payment the accounts listed on "Appendix A", below.

(2019 – 090) A Bank Reconciliation for the period to 28th November 2019 was considered by the Council and was **approved** by unanimous vote. The Chairman signed it accordingly.

(2019 – 091) The Council, having considered previous spending figures it was **resolved** that the Clerk to keep the Precept demand at the same level as last year and to present the Council with a budget reflecting this figure at the next Parish Council Meeting.

(2019 – 092) The following Planning Notices were **received**:-

- a. **19-04262-TPO**. Felling of 3 Norway Spruce trees within W2 of Tree Preservation Order 28/2017. Azerley Chase. Mr John Dalton.
- b. Draft Decision by HBC re telephone kiosks.
- c. Footpath Diversion Clayton Farm Mickley - Footpath No. 15.74

(2019 – 093) It was **confirmed** that the next regular meeting of the Parish Council would be on 23rd January 2020

(2019 – 094) The meeting closed at 8.35pm

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Neal Topham, Chairman

Date:

At the Regular Meeting of the Azerley Parish Council held on **23.01.2020** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

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MINUTES OF THE MEETING HELD ON 28TH NOVEMBER 2019

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerks Salary
- ii. Standing Office Expenses
- iii. Newhouse Tree Services
- iv. Galphay Village Institute
- v. St Johns Church Village Hall, Mickley

Appendix "B"

Bank Reconciliation as at 28.11.2019 Including all payments (up to and over £100.00)

Santander a/c ****2922	<u>£ 12,663.19</u>	
Less Acs Outstanding - See Shed '1'	<u>£ 1,036.00</u>	
		£
Sub Total	<u>£ 11,597.19</u>	11,597.19

Cash Book - 26.09.2019

Santander a/c ****2922	<u>£ 12,663.29</u>	
Add receipts - See Shed '3'	<u>£ 2,968.27</u>	
Sub Total	<u>£ 15,631.56</u>	
Subtract payments - See Shed '2'	<u>£ 2,998.37</u>	
	<u>£ 12,633.19</u>	
Subtract A/cs Outstanding - Shed "1"	<u>£ 1,036.00</u>	

Current State

£ 11,597.19

Shed '1'

YAR	Pay Admin	£	36.00
Rtaylor	Drainage Works	£	1,000.00
		<u>£</u>	<u>1,036.00</u>

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Shed '2'

St Johns Church Hall			
Mickley	Room Hire	£	30.00
New Park Trees	Mickley Trees	£	1,400.00
DNTaylor	StOffEx	£	15.32
Came & Company	Insurance	£	218.00
DNTaylor	StOffEx	£	16.20
DNTaylor	Salary	£	225.29
DNTaylor	StOffEx	£	15.06
YAR	Pay Admin	£	36.00
DNTaylor	Salary	£	434.49
YLCA	Books	£	33.57
SJ Welch	Audit	£	50.00
DNTaylor	Admin 2017	£	524.44
		£	2,998.37

Shed '3'

HBC	2nd Precept	£	2,950.00
Northern Powergrid	Wayleave	£	18.27
		£	2,968.27

Appendix "C" – Schedule of Forthcoming Meetings of Azerley Parish Council:

23rd January 2020 - Winksley