
AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR
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Notice of Meeting

Agenda

An Ordinary Meeting of the Azerley Parish Council
commencing at 7.30pm
on Thursday 26th September 2019 at
Galphay Village Institute

1. To **receive** apologies and approve reasons for absence.
2. To **receive** any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
3. To **receive, consider** and **decide** upon any applications for dispensation.
4. To **confirm** the minutes of the meeting held on 25th July 2019 as a true and correct record.
5. To **receive** the following reports:
 - a. North Yorkshire County Council
 - b. Harrogate Borough Council
 - c. The Clerk
6. To **receive** the annual accounts and internal auditors report for the year 2018-2019 and to accept and approve
 - a. Section 1 of the Annual Governance and Accountability Return 2018/2019 (*The Annual Governance Statement*).
 - b. Section 2 of the Annual Governance and Accountability Return 2018/2019 (*The Accounting Statement*).
 - c. the *Annual Internal Audit Report* of the Annual Governance and Accountability Return 2018/2019.
7. To **consider** the Clerk's proposal for IT support and upgrades.
8. To **consider** amendments to the current Standing Orders regarding
 - a. planning application decisions between meetings.
 - b. Publication of draft minutes.
9. To **consider** updated Financial Regulations, Code of Conduct & Standing Orders.
10. To **consider** for approval the insurance renewal due on 26th October 2019.
11. To **distribute** "the Good Councillors Guide".
12. To **consider** parking in Galphay.
13. To **consider** grass cutting arrangements throughout the Parish and, in particular, cutting the grass in the vicinity of Laver House, Winksley.
14. To **consider** tree maintenance in the parish and, in particular, tree trimming in the vicinity of Laver House, Winksley
15. To **consider** Commuted Sums due to the Parish.
16. To **receive** an update on "Caution" signs and speeding in Mickley village.
17. To **consider** the following Correspondence received:
 - a. Harrogate Borough Council Budget 2020-2021 Consultation
 - b. Community Bulbs from HBC
 - c. Small Transport Grant Scheme – HBC
 - d. Consultation on Proposed reforms to permitted development rights - HBC

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18. Financial Matters:
 - a. To **approve** the following accounts for payment:
 - i. Clerk's Salary & PAYE
 - ii. Clerk's SOFFEX
 - iii. Ripon Accountants Yorkshire
 - iv. YLCA – "The Good Councillors Guide"
 - v. YLCA – Training "Off to a flying start"
 - vi. YLCA – Annual conference & training.
 - vii. Susan Welsh – Internal Audit Fee.
 - b. To **receive** a bank reconciliation to the period to 26 September 2019.
19. To **receive** an update on the following Planning matters:
 - a. Clayton Farm Footpath diversion, Mickley.
20. To **receive** the following Planning notices:
 - a. Planning Application - 19/02804/FUL - Erection of single storey extension - Meadow View Cottage - Mr L Broadbent
21. To **consider** the following Planning applications:
 - a. Planning Application - 19-03948-KIOSK - proposed removal of public payphone - Telephone Box Galphay - BT Payphones
 - b. Planning Application - 19-03938-KIOSK - proposed removal of payphone kiosk - Telephone Box Mickley - BT Payphones
22. To **receive** agenda items to be considered at the next meeting of the Parish Council.
23. To **confirm** the date and time of the next ordinary meeting of the Parish Council as 28th November 2019.