
AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR
THORNFIELD, 57, WHITCLIFFE LANE, RIPON, NORTH YORKSHIRE, HG4 2LB
EMAIL: AZERLEYPC@YAHOO.CO.UK
TELEPHONE: 01765 601693

Minutes of the Regular Meeting of the Parish Council held on Thursday 28th March 2019 at 7.30pm Galphay Village Institute, Galphay

(2019 – 016) **Present** were Cllr Neil Topham (Chairman), Cllr Robert Weatherhead (Vice Chairman), Cllr Ben Robinson, Cllr Jan Lawson, Cllr Patricia Harling, Cllr. Sheila Miller and Cllr Brian Thackray.

(2019 – 017) Also present were David Taylor, Clerk, Cllr Margret Atkinson and 2 members of the public.

(2019 – 018) No **Apologies** were received.

(2019 – 019) A **Declaration of Interest was received** from Cllr Weatherhead concerning minute item 030 (19-00706-FUL), below. He declared that he has a tenancy at the property. Considering the nature of the of the application and the proximity of Cllr Weatherhead to the matter it was decided not to exclude him from the room during discussions.

(2019 – 020) It was therefore resolved to give a **Dispensation** to Cllr Weatherhead regarding the above declaration.

(2019 – 021) It was **resolved** that the minutes of the meeting held on 24th January 2019, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2019 – 022) Cllr Margaret Atkinson **reported** from North Yorkshire County Council that a large amount of road repairs are going on around the county due to an influx of funds from central government, she pointed out, however that there is not enough money to repair all the potholes and problems with roads in the county.

(2019 – 023) Cllr Margaret Atkinson **reported** on the following from Harrogate Borough Council:-

- a. The Harrogate Borough Council plan is now been examined by Richard Schofield, of H.M. Government's Planning Inspectorate and a letter outlining his findings can be found on the HBC website at the Local Plan Submissions page. When the plan has been circulated for comment in July 2019, it should be implemented in September.
- b. Following local speculation that there are planned redundancies for street cleaners and street sweepers resulting in a withdrawal of services Cllr Atkinson wished to assure the meeting that these services are not to be cutback.
- c. The future of the old Council Offices is still yet to be confirmed. The developer has paid a non-returnable deposit but is yet to submit a planning application.

(2019 – 024) The Clerk **reported** that he had recently attended a training course given by the YLCA for Responsible Financial Officers (he is the Clerk and the RFO for the Parish Council). He found it beneficial and it highlighted a number of areas that require revision.

(2019 – 025) The meeting further considered the planning application regarding the Galphay Inn at Galphay. There was concern expressed that following the public meeting on site in January which was attended by a representative from North Yorkshire County Council Highways and Transportation, Area 6 Boroughbridge Office, there has been no updated

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 28TH MARCH 2019

response from the Highways authority. It was noted that the meeting heard the representative say that:

- a. the resulting road scheme and car park access arrangements would be sub-standard (although he stopped short of describing it as dangerous, when asked to clarify his wording).
- b. Should the department advise that the application be refused by his department on safety grounds, there may be an appeal by the applicant that would be expensive for the Council to defend.
- c. The Council were under a great deal of pressure from central government to pass as many planning applications in respect of housing developments.
- d. When questioned, by members of the public at the meeting, he declined to comment as to whether it should be his or his department's role to deliver housing policy by ignoring safety issues.

It was resolved that the Clerk should draft a letter (for prior approval by Councillors) to NYCC asking why no further submissions had been made regarding this application in the light of the above comments.

(2019 – 026) The meeting Considered the situation in the Parish Council area concerning the state of the roads and repairs required. Cllr Haring commented that Railer Bank out of Mickley in the direction of Sleningford was now dangerous as drivers who knew the road would move into the middle of the road prior to a blind bend simply to avoid large, deep potholes.

It was further noted that the following roads in the parish area were in serious need of repair and would be reported to NYCC Highways department:

- a. The Galphay to Ripon road,
- b. The Galphay to Winksley road,
- c. The gully near the bus shelter in Galphay
- d. Car Lane near Mickley
- e. Railer Bank near Mickley

The Clerk invited all present to notify the NYCC Highways Dept. of these defects via its public portal and he confirmed that he would reporting these defects via the Parish Portal.

The Clerk also invited all present to pass information concerning other road defects to him, when he will report them via the Parish portal.

(2019 – 026) It was resolved that the Clerk should draft a letter to NYCC Highways department regarding the repairs at Azerley Lane, Galphay. The letter should be sent to Nigel Smith, the area manager at Highways and Transportation, Area 6 Boroughbridge Office and to Barrie Mason, Assistant Director, Highways and Transportation, (email: barrie.mason@northyorks.gov.uk).

The letter should highlight the amount of money now spent on repairing the potholes on the lane (Approx. £15k to date in 4 years) and highlight the quality of the repairs recently carried out.

(2019 – 027) The following Correspondence was considered:

- a. Mr Darren Parker had emailed the Clerk to express concern over the use of local lanes by HGV and vehicles too large for local roads, particularly in Mickley. After consideration Councillors agreed that there was a problem but concluded that the only viable way of trying to address it was by placing of further warning signs. This would, perhaps, discourage vehicle that stay off the beaten track because of Sat-Nav

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 28TH MARCH 2019

error who try to find an alternative route, as has happened in the past. Views should be addressed to the NYCC Highways Department via letter or email.

- b. Information concerning "Connecting Leeds" was noted.
- c. Mr Paul Ashton had emailed the Clerk to express concern over fly tipping in wooded land outside Winksley. Cllr Woodhead knew the land in question and it was resolved that the best first was to contact the landowner and try install better measures to keep fly-tippers rom the land.
- d. EuraAudit had written to the Clerk to inform the Council of a change of name to Yorkshire Accountants Ripon from 1st April 2019. Noted.
- e. HBC had written to the Clerk to inform the Council of the bulb & wildflower scheme. Noted, Clerk to respond.

(2019 – 028) Financial Matters:

- a. The accounts for payment as listed on "Appendix A", below, were approved for payment.

(2019 – 030) The following Planning Applications were considered:-

- a. 18-04211-FUL - Erection of 1 dwelling and associated works - Galphay Inn. This an amended application and is address in full at minute 2019-025, above.
- b. 19-00706-FUL - Demolition of existing garage, stables, horse ring and kennels. Erection of storage building and entrance gate - Newfield Azerley. It was resolved to reply with Option C, commenting that:
 - i. The green site notice was removed within hours of it being put up near the property.
 - ii. The Council was concerned about the materials to be used as cladding for the buildings, they expressed a wish that wood should be used rather than metal cladding.

(2019 – 031) **It was confirmed** that the next regular meeting of the Parish Council would be on Thursday 2nd **May** 2019 at 7.30pm. This would include the Winksley Ward Annual Parish Meeting and an Ordinary Meeting of the Parish Council and would take place at Winksley Village Hall.

A schedule of meetings appears at "Appendix B", below.

(2019 – 032) The meeting closed at 8.25pm

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Neal Topham, Chairman

Date:

At the Regular Meeting of the Azerley Parish Council held 2nd **May 2019** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 28TH MARCH 2019

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerk's salary
- ii. Standing office costs
- iii. Out of pocket expences
- iv. YLCA – Membership fees
- v. YLCA – RFO training
- vi. EuraAudit – payroll services

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 28TH MARCH 2019

Appendix "B" – Schedule of Forthcoming Meetings of Azerley Parish Council:

Schedule of Meetings 2018-2019

Meetings begin at 7.30pm unless otherwise stated.

Planning meetings will only be held if there are new applications to consider.

Please check notice boards and the Parish Council website for changes to dates, times & venues.

Venues are Galphay Village Institute, Mickley Church Room & Winksley Church Room

Thursday 28th **March** 2019

To include the Galphay Ward Annual Parish Meeting & an Ordinary Meeting of the Parish Council - Galphay.

Thursday 2nd **May** 2019

To include the Winksley Ward Annual Parish Meeting, the Annual Meeting of the Parish Council & an Ordinary Meeting of the Parish Council - Winksley.

Thursday 30th **May** 2019

To include the Mickley Ward Annual Parish Meeting, the Annual Meeting of the Parish Council & an Ordinary Meeting of the Parish Council - Mickley.

Thursday 27th **June** 2019

A planning Meeting to consider any new planning applications received - Winksley.

Thursday 25th **July** 2019

An Ordinary Meeting of the Parish Council - Mickley.

Thursday 22nd **August** 2019

A planning Meeting to consider any new planning applications received - Mickley.

Thursday 26th **September** 2019

An Ordinary Meeting of the Parish Council - Galphay.

Thursday 24th **October** 2019

A planning Meeting to consider any new planning applications received - Galphay.

Thursday 28th **November** 2019

An Ordinary Meeting of the Parish Council - Winksley.

Thursday 23rd **January** 2020

Ordinary Meeting of the Parish Council. – Winksley.

Approved by Council on 29.11.2018