

AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR
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www.azerleyparishcouncil.org.uk
and bookmark the web address.

Minutes of the Ordinary Meeting of the Parish Council held on Thursday 27th May 2021 at 7.30pm Galphay Village Institute, Galphay

A **public participation session** was utilised before the meeting of the Parish Council meeting started. The matter of traffic congestion and the use HGVs on Back Lane, Galphay was the topic of discussion. All present had views including signs prohibiting such traffic and creating (or not) a one way street. Such views had already been received by the Parish Council Clerk who compiled a summary of the views sent in and circulated it to the meeting for Councillors to consider.

Due to the Annual Village Meetings for Winksley, Galphay, Azerley and Mickley the Parish Council meeting started at 7.40pm.

(2021 – 001) Present were Cllr Neal Topham (Chairman), Cllr Robert Weatherhead (Vice Chairman), Cllr Jan Lawson, Cllr Patricia Harling, Cllr. Sheila Miller, Cllr Brian Thackray Cllr Bernard Sanders and Cllr Patricia Harling.

(2021 – 002) Also present were David Taylor, Clerk, Cllr Margret Atkinson and 8 members of the public.

(2021 – 003) No **Apologies** were received.

(2021 – 004) A **Declaration of Interest was** received from Cllr Weatherhead regarding the traffic problems on Back Lane, Galphay. Some of the problem traffic is connected to his farm.

(2021 – 005) It was therefore **Resolved** to give a Dispensation and allow Cllr Weatherhead to take part in the discussion in order to inform the debate provided that he did not take in a substantial vote on the matter.

(2021 – 006) It was **Resolved** that the minutes of the meeting held on 25th March 2021, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2021 – 007) To **welcome** Cllr Bernard Sanders to the Parish Council. It was unanimously **Resolved** to ratify the co-option of Cllr Sanders following the advertisement, interview and selection process held earlier, in April.

(2021 – 008) Cllr Margaret Atkinson **Reported** from North Yorkshire County Council that

1. A scheme to help low-income families meet the cost of food for children during the school holidays has been extended, with food vouchers being provided in North Yorkshire for the May half-term break.
2. The Covid19 infection rate in North Yorkshire is 17 per 100,000, below the England average of 21 per 100,000. In Selby, the rate is reducing from its recent high and the outbreak affecting the Clipper workplace appears to be settling.

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3. An additional 15,830 homes and businesses in North Yorkshire will be able to connect to superfast broadband thanks to the latest phase of the Superfast North Yorkshire programme.
4. The re-routing of the A59 at Kex Gill has been given the go-ahead by Central Government with the funding of over £56m allocated. However, the County Council's highways repair budget has been cut by half – approximately £24m.
5. The policy to change streetlights to LED is progressing well and creating significant savings across the county.

(2021 – 009) Cllr Margaret Atkinson **Reported** on the following from Harrogate Borough Council that:-

1. The one-way system in Harrogate that will include Station Parade is being further considered.
2. Plans to install heat pumps and solar power at the Hydro in Harrogate are to be actioned in order to save CO2 pollution.
3. The delays in providing searches to conveyancing solicitors are now under control with waiting times down to 6days from a peak of 79days. The department who provide the search data were overwhelmed by a surge in house sales largely driven by the stamp duty freeze.

(2021 – 010) The Clerk **reported** that:

1. He has been working on the new Parish Council website and it should go live within a week. This will be discussed later in the meeting.
2. He may have to change the email provider from Yahoo to Microsoft as the compatibility between the two is becoming too costly to configure.

(2021 – 011) It was **Resolved** to instruct Mrs Susan Welch as the Parish Council internal auditor for the 2020-2021 financial year.

(2021 – 012) It was **Resolved** to **approve** the Certificate of Exemption for the year 2020 – 2021.

(2021 – 013) It was **Resolved** to adopt the new **Code of Conduct** as recommended by HBC and the YLCA. Clerk is to upload the document to the Parish Council website accordingly.

(2021 – 014) The meeting considered the problem of traffic on Back Lane in Galphay. The problem concerns HGVs going through Back Lane; these vehicles are too large for this Lane and become stuck, often causing damage to verges, fences and gateways in the process of turning round. They are largely directed down the Lane by Sat Navs. Having discussed residents correspondence it was **Resolved** that the Clerk shall find out information regarding signage prohibiting the use of the Lane and seek a site meeting with NYCC Highways before seeking further action from the local authority.

(2021 – 015) The meeting considered Commuted Sums available from HBC. The Clerk suggested that Councillors consider uses for the funds available and revert to the Clerk in order that he can apply for the funds. It was resolved to do this. It was further resolved to cost 2 x picnic benches to be placed by the river in Winsley. The matter is to be an agenda item at the next meeting.

(2021 – 016) The Clerk reported on the new Parish Council Website say that the site was now live, although there needs to be a real effort to publicise the URL address -

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www.azerleyparishcouncil.org.uk. The images on thye site will be upgraded as new photographs become available.

(2021 – 017) The meeting considered the provision of a litter bin on Railer Bank Mickley. This would replace the bin that has gone missing. It was resolved that the Clerk should investigate this with HBC and cost a unit accordingly.

(2021 – 018) The meeting considered the tree branches outside Yore Bank House and New Friars. The Clerk has already contacted BT regarding this matter and up visiting the site the BT contractor stated that they could not carry out work unless or until a branch had damaged an over-head telephone cable. The Clerk is to follow this up again.

(2021 – 019) To **consider** the public footpath through the old site of Clayton Farm up the southern side of the valley. The path has been diverted by the landowner without the local authority permission. Clerk is to work with Cllr Harling to have the path route reinstated on the ground.

To consider the following Correspondence received:

(2021 – 020) "Protect your Pooch" posters were received and will be placed on notice boards and on the Parish Council website.

(2021 – 021) Planned Road Closure Notification - Galphay Village, - 18th June 2021 – noted by Councillors.

(2021 – 022) Information on Public Rights of Way from the AONB was received and noted by members

Financial Matters:

(2021 – 023) The accounts for payment as listed on "**Appendix A**", below, were approved for payment.

(2021 – 024) A Bank Reconciliation to the period 27th May 2021 (including all payments up to and over £100.00) was received and unanimously approved. The Chairman was authorised to sign it when possible accordingly. This appears at "**Appendix B**", below.

(2021 – 025) A Spending v Budget report to the period 27th May 2021 was received and approved by the Council.

Planning applications:

NB- Planning applications. All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.

The following Planning Notices were received:-

(2021 – 026) Planning Enforcement Letter **21/00133/PR15** – The Barn, Winskley - **noted**

(2021 – 027) Planning Enforcement Letter **21/00231/PR15** – Land Comprising Field at Gate Bridge Road Galphay - Erection of a timber stable - **noted**

(2021 – 028) Planning Enforcement Letter **21/00108/PR15** - Clayton Manor Mickley - Use of property for vehicle hire company - **noted**

The following Planning Applications were considered:-

(2021 – 029) Planning Application **21-01353-FUL**. Replacement of 3 timber gates, etc & more. Dove Cottage The Green To Plover Hill Galphay. Mrs Christina Dove. Having considered the application it was resolved to return **Option A** (see below)

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(2021 – 030) The Clerk requested that agenda items to be considered at the next meeting of the Parish Council should be sent direct via email or post to arrive no later than 1 week prior.

(2021 – 031) It was confirmed that the next meeting of the Parish Council, the Annual Meeting of the Parish Council and an Ordinary Meeting of the Parish Council would be on Thursday 22nd July 2021 at Winksley Village Hall.

A schedule of meetings appears at "**Appendix C**", below.

(2021 – 032) The meeting closed 8.45pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Neal Topham, Chairman

Date:

At the Regular Meeting of the Azerley Parish Council held on **22nd July 2021** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

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Appendix "A" – Schedule of accounts approved for payment.

1. DN Taylor - Clerk Salary – Mar
2. Fusion Systems
3. StOfEx - Apr
4. Yorks Accs Ripon
5. DN Taylor - Clerk Salary - Apr
6. HMRC – PAYE
7. CAC&D
8. DN Taylor - StOfEx - May

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Appendix "B" – Bank reconciliation for the period to 27.05.2021 Including all payments (up to and over £100.00)

Santander a/c ****2922	£ 11,792.45	
Less Acs Outstanding - See Shed '1'	£ 347.38	
Sub Total	<u>£ 11,445.07</u>	£ 11,445.07

Cash Book - 25.03.2021

Santander a/c ****2922	£ 9,726.81	
	£	
Add receipts - See Shed '3'	<u>3,300.00</u>	
Sub Total	<u>£ 13,026.81</u>	
	£	
Subtract payments - See Shed '2'	<u>1,234.36</u>	
	<u>£ 11,792.45</u>	
Subtract A/cs Outstanding - Shed "1"	£ 347.38	
Current State		£ 11,445.07

Shed '1'

DN Taylor - Clerk Salary - May	£ 327.18	
	£ 20.20	
	<u>£ 347.38</u>	

Shed '2'

DN Taylor - Clerk Salary - Mar	26.03.2021	£ 347.38	
Fusion Systems	05.05.2021	£ 48.24	
StOfEx - Apr	05.05.2021	£ 26.10	
Yorks Accs Ripon	05.05.2021	£ 36.00	
DN Taylor - Clerk Salary - Apr	05.05.2021	£ 331.18	
HMRC - PAYE	05.05.2021	£ 20.20	
CAC&D	06.05.2021	£ 400.00	
DN Taylor - StOfEx - May	27.05.2021	£ 25.26	
		<u>£ 1,234.36</u>	

Shed '3'

HBC - Precept	30.04.2021	£ 3,300.00	
		<u>£ 3,300.00</u>	

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Appendix "C" – Schedule of Forthcoming Meetings of Azerley Parish Council:

Schedule of Meetings 2020-2021

Meetings begin at 7.30pm unless otherwise stated.

Planning meetings will only be held if there are new applications to consider.

Please check notice boards and the Parish Council website for changes to dates, times & venues.

Venues are Galphay Village Institute, Mickley Church Room & Winksley Church Room

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|---|--|
| Thursday 27 th May 2021 | The Azerley Village Meeting, the Galphay Village Meeting, the Winksley Village Meeting and the Mickley Village Meeting, Ordinary Meeting of the Parish Council at the Galphay Village institute. |
| Thursday 22 nd July 2021 | The Annual Meeting of the Parish Council and Ordinary Meeting at Winksley Church Room. |
| Thursday 23 rd September 2021 | Ordinary Meeting at Galphay Village Institute. |
| Thursday 25 th November 2021 | Ordinary Meeting at Mickley Church Hall. |
| Thursday 27 th January 2022 | Ordinary Meeting at Winksley Church Room. |
- **Meetings** are held on the 4th Thursday of alternate months – January onwards.
 - **There** will be a Public Participation Session starting at 7.15pm before each meeting and all meetings start at 7.30pm unless otherwise advised.
 - **There** will be seven meetings per year unless more are required when extraordinary meetings may be called. These will be publicised on the Parish Council Website and the usual local noticeboards.
 - **Please** check notice boards and the Parish Council website for changes to dates, times & venues.