
AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR
THORNFIELD, 57, WHITCLIFFE LANE, RIPON, NORTH YORKSHIRE, HG4 2LB
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Minutes of the Ordinary Meeting of the Parish Council held on Thursday 26th March 2020 at 7.30pm A remote meeting held via “Zoom”

(2020 – 020) **Present** were Cllr Robert Weatherhead (Vice Chairman), Cllr Ben Robinson, Cllr Jan Lawson, Cllr Patricia Harling, Cllr. Sheila Miller and.

(2020 – 021) Also present were David Taylor, Clerk. There were no members of the public.

(2020 – 022) **Apologies** were received and accepted from Cllr Brian Thackray and Cllr Margaret Atkinson.

(2020 – 023) No **Declarations of Interest** were received and no **dispensations** were required.

(2020 – 024) It was **resolved** that the minutes of the meeting held on 23rd January 2020, having been circulated for consideration beforehand were true and correct records. The Chairman was authorised to sign them accordingly.

(2020 – 025) The Clerk **reported** that:

- a. The defective drain in Mickley was reported to NYCC and investigation work has been done. Tree roots were found. Clerk has written to Area 6 asking when this will be investigated.
- b. Clerk attended a County Lines training session. It was informative and worrying. If anyone sees any activities that are unusual involving strangers in cars meeting in car parks, constant unusual activities in otherwise quiet homes – please report to the police. The dealers are vicious and ruthless.
- c. The freedom of information request is almost complete. The Clerk checked that all emails etc have been forwarded to him.
- d. There is no change to the commuted sums since the last figures were given.
- e. Investigation and report on missing planning application notifications. Clerk has asked HBC. There is a system whereby Councillors, can receive notifications in the same way that the Clerk does. Clerk did not know this.
- f. Road Salt for Mickley. Is it still needed? I can put in my diary as a forward job for, say, October time.
- g. Clerk intends to do a round-up of jobs and loose ends whilst this period of self-isolation continues. It is, however, always a balancing act of priorities and time available.
- h. Clerk is now in the process of moving offices – all being well he should be in situ early next week. He asked for forbearance. Once the process starts there is no going back!

(2020 – 026) It was **resolved** that should the need arise and provided that there is an email consensus then the clerk has authority to act on the Parish Council’s behalf. Should these powers be required the Clerk shall draft an addendum to the Parish Council Standing Orders to this effect.

(2020 – 027) It was noted that there is Village Hub in both Galphay & Mickley.

(2020 – 028) It was resolved Cllr Topham should carry out the required work in Winksley provided there is appropriate Public Liability insurance in place.

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(2020 – 029) Azerley-Winksley-Mickley-Galphay PC - Police Report - 16.03.2020 was **noted** and it was further **resolved** to invite Sgt Mayes to a future meeting.

- a. NYCC - consultation on a new policy on developer contributions for education. - **Noted**
- b. Wildflower and bulb scheme - HBC. Cllr Harling will take charge of this.

(2020 – 030) Financial Matters:

- i. It was resolved to approve for payment the accounts listed on "Appendix A", below.
- j. A bank reconciliation to the period 21.03.2020 was received and it was **resolved** that the Chairman should sign it accordingly.

(2020 – 031) The following Planning Notices were considered:-

- k. Adoption of Harrogate District Plan 2014 – 2035 - **Noted**
- l. Enforcement Notice - Galphay Inn - 16.03.2020 - **Noted**
- m. Enforcement Notice – Chequers Barn, Azerley – 28.02.2020 - **Noted**
- n. Mr Staveley, Mickley Lakes development – **It was noted that the application has not been withdrawn.**
- o. Planning Decision - 19/05326/COU - Change of use - West Oaks Galphay, Ripon - **Noted**
- p. Notice of planning decision - 19-05093-FUL - erection of shed, Stoneacre, Winksley Banks - **Noted**

(2020 – 032) The following Planning Applications were considered:-

- q. Planning Application 20/00231/FUL. Demolition of entrance lobby; erection of single storey extension and alteration to fenestration. Gate Bridge Farm Galphay, Mr Simon Bentley-Briscoe. **It was resolved to return Option A – the council has no objections.**
- r. Planning Application 20-00442-DVCON - Variation of condition 2 (Approved plans) Azerley Chase, Azerley HG4 3JJ Mr & Mrs J Dalton. **It was resolved to return Option A – the council has no objections.**

(2020 – 033) **It was confirmed** that the next regular meetings of the Parish Council would be on 7th & 28th May 2020. Subject to arrangements in force for holding such meetings.

A schedule of meetings appears at "Appendix B", below.

(2020 – 034) Thanks were given to Cllr Lawson who suggested and organised the ZOOM arrangements for the evenings meeting.

(2020 – 035) The **meeting closed** at 8.25pm.

Please note.

1. There will be a notice of explanation posted on the Parish Council website regarding the arrangements for this and future meetings affected by the Covid19 emergency.
2. Draft minutes of meetings held in such a manner will be posted on the Parish Council website.
3. At the next proper ordinary meeting of the parish council all decisions taken will be made into resolutions and draft minutes will be ratified in the proper manner.

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MINUTES OF THE MEETING HELD ON 26TH MARCH 2020

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Neal Topham, Chairman

Date:

At the Regular Meeting of the Azerley Parish Council held on **28th May 2020** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerks Salary
- ii. Standing Office Expenses payment
- iii. Staples - stationary supplies
- iv. YLCA Membership Invoice for 1 April 2020 - 31 March 2021
- v. The Sign Shed Limited

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Appendix "B" – Bank reconciliation for the period to Bank Reconciliation as at 26.03.2020 Including all payments (up to and over £100.00)

Santander a/c ****2922	<u>£ 9,331.36</u>	
Less Acs Outstanding - See Shed '1'	<u>£ -</u>	
Sub Total	<u>£ 9,331.36</u>	£ 9,331.36

Cash Book - 23.01.2020

Santander a/c ****2922	<u>£ 11,080.22</u>	
Add receipts - See Shed '3'	<u>£ 28.18</u>	£ 11,108.40
Sub Total	<u>£ 11,108.40</u>	
Subtract payments - See Shed '2'	<u>£ 1,777.04</u>	
	<u>£ 9,331.36</u>	
Subtract A/cs Outstanding - Shed "1"	<u>£ -</u>	

Current State

Shed '1'

£ -

Shed '2'

Farm & Land Services	31.01.2020	£ 128.40
YLCA	31.01.2020	£ 115.00
StOffEx - Jan	31.01.2020	£ 16.35
Clerk Salary - Jan	31.01.2020	£ 229.29
Fusion Systems	31.01.2020	£ 76.68
Fusion Systems	31.01.2020	£ 554.03
St Johns Church	30.01.2020	£ 15.00
DN Taylor - Staples	11.02.2020	£ 12.54
Clerk Salary - Feb	29.02.2020	£ 225.29
StOffEx - Feb	21.03.2020	£ 15.10
StOffEx - Mar	21.03.2020	£ 15.96
The Sign Shed	21.03.2020	£ 123.40
YLCA	21.03.2020	£ 210.00
YLCA	21.03.2020	£ 40.00
		<u>£ 1,777.04</u>

Shed '3'

Fusion Systems		
Refund		£ 28.18
		<u>£ 28.18</u>

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Appendix "C" – Schedule of Forthcoming Meetings of Azerley Parish Council:

Schedule of Meetings 2020-2021

Meetings begin at 7.30pm unless otherwise stated.

Planning meetings will only be held if there are new applications to consider.

Please check notice boards and the Parish Council website for changes to dates, times & venues.
