
AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR
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Minutes of the Regular Meeting of the Parish Council held on Thursday 27th September 2018 at 7.30pm Galphay Village Institute, Galphay

(2018 – 095) **Present** were Cllr Neil Topham (Chairman), Cllr Robert Weatherhead (Vice Chairman), Cllr Ben Robinson, Cllr Patricia Harling, Cllr. Sheila Miller and Cllr Brian Thackray.

(2018 – 096) Also present were David Taylor, Clerk, Cllr Margret Atkinson and 1 member of the public.

(2018 – 097) **Apologies** were received and approved from Cllr Lawson.

(2018 – 098) A **Declaration of Interest was received** from Cllr Thackery regarding Item 2018-110, b. (below) who lives next door to Clayton Farm.

(2018 – 099) It was decided that, regarding the above declaration, Cllr Thackery should stay in the room during discussions but not vote on the matter.

2018 – 100) It was **resolved** that the minutes of the meeting held on 26th July 2018, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2018 – 101) It was noted that in order for the work detailed in minute (2018 - 087) to commence there needs to be a written quote from the contractor and a letter of authorisation from the clerk.

(2018 – 102) Cllr Margaret Atkinson **reported** on the following from North Yorkshire County Council:-

- a. The County Council is struggling with the cost and demands on care for the elderly, However, although North Yorkshire has one of the largest per capita elderly populations, it also has the largest percentage of self-funding elderly people.
- b. The County Council is starting to draw down investments in order bridge the funding gaps that are opening up.
- c. The costs of education is rising, notably the costs relating to children with special needs. For instance, transport costs for this sector are notably burdensome.
- d. Roads continue to be a large and very expensive problem for NYCC both in terms of repairs and construction. Agreement is yet to be reached over a route for the Kex Gill project, but it is hoped that it should be finished within 2 years.
- e. There is a pilot "Masham Area Liftshare" scheme. It is hoped that this will help with the shortage of buses. If this scheme is a success it will be expanded to other areas.

(2018 – 103) Cllr Margaret Atkinson **reported** on the following from Harrogate Borough Council:-

- a. The local plan has now gone into the Secretary of State. This includes all the correspondence received between Jan and March.
- b. Future housing stock is on target for the area in terms of planning application passed. There is now a five-year supply.
- c. Some villages will double in size when recent building activity is complete, this is in contrast to some villages being hardly impacted.
- d. The new offices are working well and the old offices have been sold.

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(2018 – 104) The Clerk **reported** that:-

- e. Website is almost up to date, requiring the last Audit papers and most recently signed minutes to be uploaded. Then fine tuning and referencing to the legislation. He asked if there were any photographs that could be used to refresh the site.
- f. He noted that as he rode around the parish on his motorcycle, the condition of the local roads are improving, although there is still much work to do by the highways authority.

(2018 – 105) Common Land

- a. The matter of Woodhouse Bogs was considered, and the clerk reported the reasoning behind the responsibility for this common land being transferred to the Parish Council – the land is in Winksley. It was resolved to inform both NYCC and Kirkby Malzeard Parish Council that the AzPC are happy to take over the land.
Clerk to action.
- b. The clerk handed out Land Registry entry printouts of the various parcels of common land within the Parish. Common Land. It was resolved that he should email the maps to Councillors and that between them they should visit each plot and identify trees, the condition of boundary fences and any other notable features.
Clerk to email.

(2018 – 106) The clerk handed out a copy of the parish asset register that includes the most recent list of trees that the Parish Council cares for. It was requested that the trees be identified and their condition assessed.

(2018 – 107) The following Correspondence was considered:

- a. It was resolved that the insurance renewal quotation from Came & Company should be accepted.
- b. An email had been received from Harrogate BC planning department regarding a consultation on planning applications being delivered electronically rather than by post and on paper. Councillors felt that this could be made to work if there was no choice but would prefer the option of paper-based information in circumstances where there was a large or complex development. It was wondered what the possibility was of obtaining a PC projector in order that plans could be shown in large scale. **Clerk to check prices.**

(2018 – 108) Financial Matters:

- a. The accounts for payment as listed on "Appendix A", below, were approved for payment.
- b. A bank reconciliation for the period 01.04.2018 to 26.09.2018 was received and unanimously approved. This appears at "**Appendix B**", below.

(2018 – 109) The following Planning Notices were received:-

- a. Decision Notification – 18-03014-DVCON - Galphay Inn - Mr J Ingby
- b. Decision Notification - 18/02442/DISCON - Manor Barn Galphay – Mr/s Phillips.

(2018 – 110) The following Planning Applications were considered:-

- a. 18/03022/FUL – West Farm, Galphay – Erection of Garage & Porch - it was resolved to return Option A.
- b. 18/03243/PROW – Clayton Farm – Diversion of Path - it was resolved to return Option A and noted that assessors from HBC had inspected the Ash tree on the route. It was resolved that the parish Council would support a TPO being placed on this tree.

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(2018 – 110) **It was confirmed** that the next regular meeting of the Parish Council would be a planning meeting, (if necessary) on October 25th at 7.30pm at Winksley and a regular meeting on 29th November at 7.30pm at Winksley.

This appears at "**Appendix C**", below

The meeting closed at 8.20pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Neal Topham, Chairman

Date:

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

At the Regular Meeting of the Azerley Parish Council held on 29th November 2018 it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly. The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment. Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

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Appendix "A" – Schedule of accounts approved for payment.

1. Mickley Village Hall (26.07.2018)	£7.00
2. SLCC Membership	£46.00
3. YLCA (GDPR training)	£15.00
4. AVG IT Software	£23.33
5. YLCA – 1 day Conference	£38.33
6. EuraAudit – 2x ¼ s work carried out	£72.00
7. Clerks Salary – September	£205.96
8. Clerks Standing Office Costs April - Sept 2018	£106.62
9. Clerks Standing Office Costs Dec 17 – Mar 18	£71.08
10. Clerks Out of pocket expenses	£137.37
11. Office admin costs	£133.65

Appendix "B" – Bank Reconciliation as at 27 September 2018

Santander a/c ****2922 £11,676.64
Less Accounts Outstanding

£ 856.34

Sub

Total

£10,820.30

Cash Book

27 July 2018 2018

Santander a/c ****2922 £12,727.23

Sub

Total

Add receipts

Wayleave - Northern

Powergrid £ 18.27

£ 18.27

Sub

Total

£12,745.50

Subtract payments

See Schedule 'B'

£ 1,068.86

£11,676.64

Subtract A/cs Outstanding

£ 856.34

Current State

£10,820.30

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Appendix "C" – Schedule of Forthcoming Meetings of Azerley Parish Council:

Meetings begin at 7.30pm unless otherwise stated.

Planning meetings will only be held if there are new applications to consider.

Thursday 25th **January** 2018 ***Postponed to 31st Jan due to illness***
Ordinary PC Meeting of the Parish Council. – Winksley Church Room.

Thursday 22nd **February** 2018 - Planning - Mickley Church Room.

Thursday 29th **March** 2018 - the Galphay Ward APM & an Ordinary Meeting of the Parish Council - Galphay Village Institute.

Thursday 26th **April** 2018. - Planning Meeting - Galphay Village Institute.

Wednesday 23rd **May** 2018 – Post Election Meeting, the Winksley Ward APM, AMPC & an Ordinary Meeting of the Parish Council - Winksley Church Room.

Thursday 28th **June** 2018 - Planning - Winksley Church Room.

Thursday 26th **July** 2018 - Ordinary Meeting - Mickley Church Room.

Thursday 30th **August** 2018 - Planning - Mickley Church Room.

Thursday 27th **September** 2018. - Ordinary Meeting - Galphay Village Institute.

Thursday 25th **October** 2018 - Planning - Galphay Village Institute.

Thursday 29th **November** 2018 - Ordinary Meeting - Mickley Church Room.

There will be no meeting in **December 2018**.