
AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR
THORNFIELD, 57, WHITCLIFFE LANE, RIPON, NORTH YORKSHIRE, HG4 2LB
EMAIL: AZERLEYPC@YAHOO.CO.UK
TELEPHONE: 01765 601693

Minutes of the Regular Meeting of the Parish Council held on Thursday 25th July 2019 at 7.30pm Mickley Church Room, Mickley.

(2019 – 029) **Present** were Cllr Robert Weatherhead (Vice Chairman & Chairman of the meeting), Cllr Ben Robinson, Cllr. Jan Lawson, Cllr. Patricia Harling, Cllr. Sheila Miller and Cllr Brian Thackray.

(2019 – 030) Also present were David Taylor, Clerk, Cllr Margret Atkinson and 1 member of the public.

(2019 – 031) **Apologies** were received from Cllr Topham.

(2019 – 032) No **Declarations of Interest** were received and therefore no **Dispensations** were sought.

(2019 – 033) It was **resolved** that the minutes of the meeting held on 30th May 2019, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2019 – 034) Cllr Margaret Atkinson **reported** from North Yorkshire County Council that:-

- a. North Yorkshire have bought the Magistrates Court in Northallerton and will be using it from August while the old County Council buildings are refurbished.
- b. Brierley homes (owned by NYCC) are building more homes to make more income for NYCC.
- c. Superfast Broadband is now doing Phase 3 and intend for 95% to be supplied after this is finished – the final homes will have to be connected by a wireless network.
- d. The Pension fund is in an excellent state (not like some Councils).
- e. We are working hard on many of the roads and in future going to manage all the work from County Council.

(2019 – 035) Cllr Margaret Atkinson **reported** on the following from Harrogate Borough Council that:-

- a. Council Offices on sale again, Harrogate Borough Council are not out of pocket as a result.
- b. Ripon Pool was approved and work will be starting on ground stability, etc.
- c. This last year 259 affordable homes have been provided of which the Council built 16 and bought 29.
- d. District Plan is still awaited to come back from the Inspector to go out for consultation on the amendments.
- e. The AONB have now done their 5year Management Plan and have asked the Council to let any Planning application of 10 or more come to Committee.

(2019 – 036) The Clerk **reported** that He was experiencing difficulties with IT arrangements at his home office (which is used only for Parish Council work). This had lead to loss of 6 days productivity in recent weeks and he was investigating some sort of IT support package. Council members present felt this was a good idea, particularly when the cost could be split with other Parish Councils.

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 25TH JULY 2019

(2019 – 037) The Parish Council heard from Councillor Miller that the YLCA training day she recently attended was a great success and proved very useful. The trainers at the YLCA were clearly extremely knowledgeable.

(2019 – 038) It was **resolved** to order 8 copies of the NALC publication *The Good Councillors Guide* from YLCA.

(2019 – 039) It was **resolved** that the Clerk should seek out the dates of training opportunities with YLCA and circulate these to Councillors.

(2019 – 040) It was **resolved** that the Clerk should reserve a place on the forthcoming planning training session.

(2019 – 041) It was **resolved** that the Clerk should contact Harrogate Borough Council Planning Enforcement and report the route deviation at the Clayton Farm site in Mickley.

(2019 – 042) It was **resolved** that further investigation should take place in order to gauge the feeling of Mickley Village residents of what steps should be taken to control traffic speed through the village. – **Cllr Harling to lead.**

(2019 – 043) The Parish Council heard that a tree survey had been carried out in the relatively recent past. Cllr Lawson said that she would locate the relevant documents and forward them to the Clerk in order that further action can be considered.

(2019 – 044) The Parish Council heard that the proposed changes to speed limits in Galphay village are now as acceptable to village residents as they ever will be.

(2019 – 045) The following Correspondence was considered:

- a. Poppy Appeal co-ordinator required for Galphay – Cllrs Weatherhead and Robinson will ask around Galphay residents to see if there is some prepared to take this duty on.
- b. Re: Road repair in Azerley Parish Council area – The Clerk is to reply to the letter received from Richard Flinton of NYCC regarding road repairs in Mickley and Galphay.

(2019 – 046) It was resolved that the Clerk shall update and circulate the Parish Council Asset register.

(2019 – 047) Financial Matters:

- a. The Clerk confirmed that an Exemption Certificate has been sent to the external auditor and confirmed as received.
- b. The Clerk confirmed that Santander Bank have confirmed that the mandate has been amended and is now up to date.
- a. It was resolved to approve for payment the accounts listed on "Appendix A", below.
- b. It was resolved to approve the bank reconciliation to the period 25.07.2019 as presented by the Clerk. The chairman signed a copy accordingly.

(2019 – 048) The following Planning Notices were considered:-

- a. 18-04211-FUL - TOWN AND COUNTRY PLANNING ACT 1990 - APPEAL UNDER SECTION 78 Silver River Properties Ltd Galphay Inn, Erection of 1 dwelling and associated works – **Notice of Appeal – noted.**
- b. 19-00414-L - Listed building application, Bobbin Mill Galphay, Mrs Susan Ackroyd – **Approved Subject to Conditions, Noted.**
- c. 19-00413-FUL - Listed building application, Bobbin Mill Galphay, Mrs Susan Ackroyd - **Approved Subject to Conditions, Noted.**

(2019 – 049) The following Planning Applications were considered:-

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 25TH JULY 2019

- a. 19-02063-FUL, Demolition of agricultural building; Erection of agricultural building. Westfield Bungalow Azerley. Mr M Stelling. **It was resolved to return Option C and comment that the PC wishes to ensure that the buildings remain for agricultural use.**
- b. 19/02804/FUL, Erection of single storey extension. Meadow View Cottage Gate Bridge Road Galphay, Mr L Broadbent. **It was resolved to return Option A.**

(2019 – 050) It was **confirmed** that the next regular meeting of the Parish Council would be on Thursday 26th **September** 2019 at Galphay, with planning meeting, should it be required on Thursday 22nd **August** 2019 at Mickley.

A schedule of meetings appears at "Appendix B", below.

(2019 – 051) The meeting closed at 8.35pm

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Neal Topham, Chairman

Date:

At the Regular Meeting of the Azerley Parish Council held on **26th September 2019** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 25TH JULY 2019

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerk's salary & PAYE
- ii. Cardiac Science
- iii. SLCC membership
- iv. Clerk's expenses
- v. Farm & Land Services

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 25TH JULY 2019

Appendix "B" – Bank reconciliation for the period to 25.07.2019

Bank Reconciliation as at 25 July 2019

Santander a/c ****2922	£ 13,614.03	<u>£ 13,614.03</u>
Less Acs Outstanding - See Shed '1'	£ 498.89	
Sub Total	£ 13,115.14	<u>£ 13,115.14</u>

Cash Book - 01.06.2019

Santander a/c ****2922	£ 14,080.35	
Add receipts - See Shed '3'	£ -	
Sub Total	£ 14,020.93	<u>£ 14,080.35</u>
Subtract payments - See Shed '2'	£ 466.32	
	£ 13,554.61	<u>£ 13,614.03</u>
Subtract A/cs Outstanding - Shed "1"	£ 498.89	

Current State

£ 13,115.14

Shed '1'

Clerk Salary - July	26.07.2019	£ 183.29
HMRC - PAYE - July	26.07.2019	£ 42.00
Farm & Land Services	26.07.2019	£ 273.60
		<u>£ 498.89</u>

Shed '2'

Yorks Accounts Ripon	25.07.2019	£ 36.00
Clerks Salary - June	29.06.2019	£ 183.49
HMRC - PAYE - June	29.06.2019	£ 41.80
Cardiac Science	13.06.2019	£ 62.34
SLCC membership	05.06.2019	£ 40.66
Clerk Office expences - April	03.06.2019	£ 21.75
Clerk Office expences - March	03.06.2019	£ 20.86
Admin Costs	03.06.2019	£ 59.42
		<u>£ 466.32</u>

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 25TH JULY 2019

Appendix "C" – Schedule of Forthcoming Meetings of Azerley Parish Council:

Schedule of Meetings 2018-2019

Meetings begin at 7.30pm unless otherwise stated.

Planning meetings will only be held if there are new applications to consider.

Please check notice boards and the Parish Council website for changes to dates, times & venues.

Venues are Galphay Village Institute, Mickley Church Room & Winksley Church Room

Thursday 22nd **August** 2019

A planning Meeting to consider any new planning applications received - Mickley.

Thursday 26th **September** 2019

An Ordinary Meeting of the Parish Council - Galphay.

Thursday 24th **October** 2019

A planning Meeting to consider any new planning applications received - Galphay.

Thursday 28th **November** 2019

An Ordinary Meeting of the Parish Council - Winksley.

Thursday 23rd **January** 2020

Ordinary Meeting of the Parish Council. – Winksley.

Approved by Council on 29.11.2018