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# AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR  
THORNFIELD, 57, WHITCLIFFE LANE, RIPON, NORTH YORKSHIRE, HG4 2LB  
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Minutes of the Ordinary Meeting of the Parish Council held on  
Thursday 23<sup>rd</sup> January 2020 at 7.30pm.  
Mickley Church Room.

(2020 – 001) **Present** were Cllr. Neal Topham (Chairman), Cllr. Robert Weatherhead (Vice Chairman), Cllr. Ben Robinson, Cllr. Jan Lawson, Cllr. Patricia Harling, Cllr. Sheila Miller and Cllr. Brian Thackray.

(2020 – 002) Also present were David Taylor, Clerk, and 32 members of the public.

(2020 – 003) **Apologies** were received from Cllr Atkinson.

(2020 – 004) A **Declaration of Interest** was received from Cllr. Thackery who rents land from the applicant in Item 6.

(2020 – 005) It was **resolved** to give a Dispensation to Cllr Thackery in this matter and that he should stay in the room for the consideration of the matter.

(2020 – 006) It was **resolved** that in the minutes of meeting held on 28<sup>th</sup> November 2019, having been circulated for consideration beforehand there were errors. Cllr. Harling was in attendance and there was no explanation of the thinking behind the procurement of the new IT system. The amended minutes would be circulated and presented to the next meeting for approval.

(2020 – 007) Cllr Margaret Atkinson, not being in attendance, there was no report from either North Yorkshire County Council or Harrogate Borough Council.

(2020 – 008) The Clerk had **nothing to report**.

(2020 – 009) At this point in the meeting, The Chairman **adjourned** the proceedings in order to hear views from the members of the public present upon the planning application. 19.04274.FULMAJ. A summary of the views expressed is contained in Appendix "A", below.

(2020 – 010) The Chairman then reconvened the meeting and the Parish Councillors **considered** planning application 19.04274.FULMAJ, Formation of 12 lakes/ponds and footpaths in various locations within Land At Mickley Park, Mickley Barras And Frizer Hill Mickley. Mr R Staveley.

1. Given the applicant's statement as recorded in Appendix A, 7, below, Mr Staveley confirmed that he intended to withdraw the present application and submit a fresh application as in his statement to the meeting.
2. It was **resolved** to return the following to HBC Planning Department:
  - a. **Option B** – The Parish Council objects on the planning grounds set out overleaf.
  - b. Where those grounds are simply that Mr Staveley confirmed in a public forum that he intended to withdraw the present application and submit a fresh application to Harrogate Borough Council.
  - c. That there is insufficient supporting evidence or reports concerning the application.

(2020 – 011) The Parish Council heard more of the parking, traffic and road safety difficulties in the village of Galphay. It was **resolved** that the Parish Council fund a nominal sum in signs asking drivers not to park in certain places in Galphay where property owners would be denied access to their properties.

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(2020 – 012) It was further **resolved** that the Clerk should continue to seek assistance from NYCC highways department regarding the Galphay parking problems

(2020 – 013) The following Correspondence was considered:

- a. Nidderdale AONB - Dark Skies Reserve status – **noted by Council.**
- b. Notification of Community Infrastructure Levy Modifications Consultation– **noted by Council.**

(2020 – 014) Financial Matters:

- a. It was **resolved** to approve for payment the accounts listed on "Appendix B", below.
- b. It was **resolved** to approve a bank reconciliation to the period 3.01.2020 which the Chairman signed accordingly. This appears at Appendix "C", below.
- c. It was **resolved** to approve the final budget statement and Precept demand for the year 2020-2021. This appears below at Appendix "D", below.

(2020 – 015)

The following **Planning Notices** were **considered**:-

- a. **19/04276/FUL**: Mr R Staveley: Erection of garden shelter: Mickley Park, Mickley, Ripon: Mr R Staveley. **Noted**
- b. **19.03901.FUL** Mr And Mrs E Emmison Erection of single storey extension, detached garage, home etc Mickley Lodge Mickley. **Noted**
- c. Consultation on **BT Telephone Kiosks**. **Noted that Galphay and Mickley will keep their kiosks.**
- d. **19.03218.FUL** Ms Sarah Henry, Conversion of Stable and Tackroom to create additional living accommodation; Holly Tree Farm Galphay Lane Galphay. Approved. **Noted.**

(2020 – 016) The following **Planning Applications** were **considered**:-

- a. **19.05326.COU**, Change of use from agricultural land (Use Class Sui Generis) to domestic curtilage (Use Class C3). West Oaks Galphay, Mr James Graham Philips. It was **resolved** by unanimous vote that the Parish Council should return **Option D** - The Parish Council supports the application.
- b. **20.05326.COU**. Change of use from agricultural land (Use Class Sui Generis) to domestic curtilage (Use Class C3). West Oaks Galphay. Mr James Graham Philips. It was **resolved** by unanimous vote that the Parish Council should return **Option D** - The Parish Council supports the application.
- c. **19.05093.FUL**, Erection of shed, Stoneacre Winksley Banks Road Galphay, Mr J Lupton. It was **resolved** by unanimous vote that the Parish Council should return **Option A** – The Parish Council has no objections.

(2020 – 017) Councillors requested the following item to be addressed at the next meeting:

- a. Revised Commuted Sums totals due to the Parish Council.
- b. The parish asset register.
- c. Provision of road salt at all roads out of Mickley.

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**(2020 – 018) It was confirmed** that the next regular meeting of the Parish Council would be on Thursday 26<sup>th</sup> **March** 2020 at **Galphay** Village Institute. It should be noted the Galphay Ward Annual Parish Meeting would also be held that evening.

Councillors approved the schedule of dates for future meetings and this appears at "Appendix D", below.

**(2020 – 019)** The meeting closed at 8.55pm

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Neal Topham, Chairman

Date:

*In absence via Zoom 26.03.2020*

At the Regular Meeting of the Azerley Parish Council held on **26th March 2020** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then approved for signature by the Chairman accordingly.

**The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.**

**Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693**

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

**Option A** – The Parish Council has no objections.

**Option B** – The Parish Council objects on the planning grounds set out overleaf.

**Option C** – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

**Option D** - The Parish Council supports the application.

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## Appendix "A"

A Summary of views expressed by members of the public prior to **Item 6 - 19.04274.FULMAJ**, Formation of 12 lakes/ponds and footpaths in various locations within Land at Mickley Park, Mickley Barras and Frizer Hill Mickley. Mr R Staveley.

1. What is the purpose of the developments?
2. The resulting change in water levels could affect properties in Mickley.
3. What provision for construction equipment traffic in the area is planned? Heavy equipment, passing through the village and local lanes, mud on the roads and drainage during works etc were points of concern.
4. The land is in the AONB.
5. Septic tanks in the village – there is no mains sewage infrastructure in Mickley – could be affected.
6. There have been no ecological surveys, hydro-geographic surveys or environmental impact surveys.
7. The meeting heard from the applicant – Mr Staveley – that he is now planning to submit an amended application that will include the construction of only 1 lake. This lake, Frizer Hill will not result in any water runoff into the village of Mickley.

## Appendix "B" – Schedule of accounts approved for payment.

1. Clerk Salary & PAYE
2. STOFFEX
3. Admin & Office costs
4. Fusion Systems
5. YLCA
6. Farm & Land Services

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## Appendix "C" – Bank Reconciliation as at 23.01.2020 Including all payments (up to and over £100.00)

Santander a/c ****2922	<u>£ 11,080.22</u>	
Less Accs Outstanding - See Shed '1'	£ 344.29	
Sub Total	<u>£ 10,735.93</u>	<b>£ 10,735.93</b>

### Cash Book - 26.09.2019

Santander a/c ****2922	<u>£ 12,633.19</u>	
Add receipts - See Shed '3'	£ -	
Sub Total	<u>£ 12,633.19</u>	
Subtract payments - See Shed '2'	<u>£ 1,552.97</u>	
	<u>£ 11,080.22</u>	
Subtract A/cs Outstanding - Shed "1"	£ 344.29	
<b>Current State</b>		<u><b>£ 10,735.93</b></u>

Shed '1'	229.29
	<u>£ 115.00</u>
	<u><b>£ 344.29</b></u>

### Shed '2'

Clerk Salary - Nov	29.11.2019	£ 229.29
Land Drainage	09.12.2019	£ 1,000.00
NALC - Book	20.12.2019	£ 6.66
StOffEx - Nov	20.12.2019	£ 39.32
stOffEx - Dec	20.12.2019	£ 16.41
Yorkshire Accountants		
Ripon	20.12.2019	£ 36.00
Clerk Salary - Dec	27.12.2019	£ 225.29
		<u><b>£ 1,552.97</b></u>

### Shed '3'

£ -

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## Appendix "D" – Budget Schedule for the year 2020-2021

	<u>2017 - 18</u> <u>Budget</u>	<u>2017 - 18</u> <u>Actual</u>	<u>2019-2020</u> <u>Budget</u>	<u>2019-2020</u> <u>To Date</u>	<u>2020-</u> <u>2021</u> <u>Budget</u>
<b>Ordinary Expenditure</b>					
Clerks Salary & HMRC	£2,400.00	£2,403.50	£2,400.00	£2,027.61	£2,751.48
Admin Expenses	£400.00	£30.00	£400.00	£149.79	£400.00
Payroll Admin Costs	£0.00	£48.00	£0.00	£108.00	£144.00
Grasscutting	£900.00	£647.00	£900.00	£397.20	£1,412.00
Room Hire	£100.00	£30.00	£100.00	£60.00	£90.00
YLCA & Slcc Membership	£200.00	£199.00	£200.00	£246.66	£204.00
Annual Audit Services	£50.00	£50.00	£50.00	£50.00	£75.00
Insurance	£175.00	£168.00	£175.00	£218.00	£180.00
Training	£100.00	£115.00	£100.00	£153.34	£230.00
Parish Wide works	£1,200.00	£0.00	£1,200.00	£1,000.00	£1,200.00
Tree works	£1,000.00	£0.00	£1,000.00	£1,400.00	£1,000.00
Ripon CAB Donation	£100.00	£0.00	£100.00		£100.00
Staff & Councillor Travel	£100.00	£0.00	£100.00		£100.00
Defibrillator				£62.34	£150.00
<b>TOTAL</b>	<b>£6,725.00</b>	<b>£3,690.50</b>	<b>£6,725.00</b>	<b>£5,810.60</b>	<b>£8,036.48</b>
<b>Total Expenditure</b>					
	<b>£6,728.50</b>	<b>£3,687.00</b>	<b>£6,728.50</b>		
Precept	£5,858.00	£5,858.00	£5,858.00		£6,500.00
Lloyds Dividend	£3.00	£2.66	£3.00		£3.00
Wayleaves	£18.27	£18.27	£18.27		£18.27
VAT refund	£200.00	£257.36	£200.00		£200.00
Other receipts	£0.00	£1,751.17	£0.00		£0.00
Interest	£0.00	£0.00	£0.00		£6.00
NYCC Grasscutting Grant	£0.00	£0.00	£0.00		£0.00
<b>Total Income</b>	<b>£6,079.27</b>	<b>£7,887.46</b>	<b>£6,079.27</b>		£6,727.27
					<b>£1,309.20</b>
					<b>£8,036.47</b>

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## Schedule of Meetings 2020-2021

**Venues are Galphay Village Institute, Mickley Church Room & Winksley Church Room**

Thursday 23 <sup>rd</sup> <b>January</b> 2020	Ordinary Meeting at <b>Mickley</b> Church Hall.
Thursday 26 <sup>th</sup> <b>March</b> 2020	Ordinary Meeting and the Galphay Ward Annual Parish Meeting at <b>Galphay</b> Village Institute.
Thursday 7 <sup>th</sup> <b>May</b> 2020	Ordinary Meeting and the Winksley Ward Annual Parish Meeting and the Annual Meeting of the Parish Council at <b>Winksley</b> Church Room.
Thursday 28 <sup>th</sup> <b>May</b> 2020	Ordinary Meeting and the Mickley Ward Annual Parish Meeting, the Annual Meeting of the Parish Council at <b>Mickley</b> Church Hall.
Thursday 23 <sup>rd</sup> <b>July</b> 2020	Ordinary Meeting at <b>Winksley</b> Church Room.
Thursday 24 <sup>th</sup> <b>September</b> 2020	Ordinary Meeting at <b>Galphay</b> Village Institute.
Thursday 26 <sup>th</sup> <b>November</b> 2020	Ordinary Meeting at <b>Mickley</b> Church Hall.
Thursday 16 <sup>th</sup> <b>January</b> 2021	Ordinary Meeting at <b>Winksley</b> Church Room.

Meetings begin at 7.30pm unless otherwise stated.

Planning meetings will be held when necessary if there are new applications to consider.  
Please check notice boards and the Parish Council website for changes to dates, times & venues.