
AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR
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Minutes of the Regular Meeting of the Parish Council held on Wednesday 28th June 2018 at 7.30pm at Winksley Church Room

(2018 – 064) **Present** were Cllr. Neil Topham, Cllr. Robert Weatherhead, Cllr. Jan Lawson, Cllr. Patricia Harling, and Cllr. Brian Thackray. See item 74, below.

(2018 – 065) Also **present** were David Taylor, Clerk, and 2 members of the public.

(2018 – 066) **Apologies** were received from Cllr. Ben Robinson.

(2018 – 067) No **Declarations of Interest** were received.

(2018 – 068) There were therefore no **Dispensations** granted.

(2018 – 069) The Clerk **witnessed and received** signed Declarations of Acceptance of Office from Cllr. Neil Topham (Chairman), Cllr. Robert Weatherhead (Vice-Chairman).

(2018 – 070) The Clerk **reported** that the annual audit was now complete and presented the accounts folder to the Council for inspection.

(2018 – 071) The Clerk had circulated the letter and list of recommendations to Councillors prior to the meeting, he gave out copies to those who had yet seen them. He invited comments and the following matters were noted from members:-

- a. Clerk should obtain a map showing the parcels of common land under the stewardship of the Parish Council.
- b. The Clerk explained that the transparency code funding was a one off grant received for the purpose of funding the servicing of the Parish Council website. Part of the funding was to buy a PC. The Clerk does not consider it necessary to buy a PC at present because he can carry out the work on existing machines belonging to another Council (with security measures in place). In due course, some of the money will be spent in updating the website and some should be ringfenced in the accounts in order to buy a PC should the Council require one in the future.
- c. The Clerk that he was applying for grass payment grants from NYCC.
- d. It was noted that last year the spending of the Council in terms of tree servicing and caretaking work was considerably reduced. Items such as drainage ditches, field drainage and specific tree surveys were noted from Councillors. These item will be addressed in the coming months.
- e. It is the intention of the Clerk to address all items on the Internal Auditors list.

(2018 – 072) It was **resolved** by unanimous vote to approve the Minutes of the Regular Meeting of the Parish Council held 23rd May 2018 copies of which had been previously circulated to Members, these were confirmed as a true record and signed by the Chairman accordingly.

(2018 – 073) The Council **met**

Mrs Sheila Miller and after discussions it was **resolved** by unanimous vote to co-opt Mrs Miller to the vacant seat of Azerley Ward on the Parish Council.

(2018 – 074) Councillor Miller was **welcomed** to the Parish Council. The Clerk **witnessed and received** her signed Declaration and Acceptance of Office. A declaration of interest form will be sent to Cllr Miller by email in due course

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(2018 – 075) Having been **circulated** to ward members prior to the meeting the following planning applications were **received and considered** by the Council: (please see note at the bottom of these minutes):-

- a. 18/00527/LB : Conversion of Garage, Winksley Hall Farm : Mr/s Gibson. The Council **resolved** to reply with Option C and making the following comments – As this application appears similar to a previous application the comments from that matter regarding parking on site remain unchanged.
- b. 18/02120/FUL : Erection of single storey extension : Fine Gates Farm, Galphay : Mr A Stoney. The Council **resolved** to reply with Option A
- c. 18/01903/FUL : Erection of Garage : Kirby House, Mickley, Mr Gill. The Council **resolved** to reply with Option A
- d. 18/00526/FUL : Conversion of Garage : Winksley Hall Farm : Mr/s Gibson The Council **resolved** to reply with Option C and making the following comments – As this application appears similar to a previous application the comments from that matter regarding parking on site remain unchanged.
- e. 18/02442/DVCON : Variation of Conditions – Change of Materials – Mr/s Philips The Council **resolved** to reply with Option A

(2018 – 076) The following items were **received** for consideration at the next meeting:-

- a. State and condition of the roads in the Parish, notably potholes and the shoddy repair of the same.
- b. Spending on capital items and common land upgrades
- c. The internal auditor's recommendations and priorities for working through the list.

(2018 – 077) The Chairman **closed** the meeting at 8.00pm

(2018 – 078) The **date and venue** of the next meeting was **confirmed** as 26th July 2018 at Mickley Church Room.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by the Chairman of the Parish Council, Cllr Neal Topham.

Date:

When replying to a Harrogate Borough Council standard form planning notification there are four options into which the Parish Council's views **MUST** fall:-

- A – the Parish Council has no objections.
- B – the Parish Council objects on the planning grounds set out overleaf.
- C – the Parish Council does not object or support the application but wishes to make comments or seek safeguards as set out overleaf.
- D – the Parish Council supports the application.