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# AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR  
THORNFIELD, 57, WHITCLIFFE LANE, RIPON, NORTH YORKSHIRE, HG4 2LB  
EMAIL: AZERLEYPC@YAHOO.CO.UK  
TELEPHONE: 01765 601693

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## **Notice of Meeting**

### **Agenda**

The Annual Meeting of the Azerley Parish Council, the Mickley Annual Parish Meeting and an Ordinary Meeting of the Azerley Parish Council commencing at 19:30hrs on Thursday 30<sup>th</sup> May 2019 at Mickley Church Room

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#### **The Annual Meeting of the Azerley Parish Council**

1. Election of the Chairman.
2. Election of the Vice Chairman.
3. Welcome from the Chairman of the Parish Council.
4. To receive apologies and approve reasons for absence.
5. To request any disclosure of an interest in relation to any matter under consideration at this meeting.
6. To receive, consider and decide upon any applications for dispensation.
7. To approve and further adopt, without amendment the Parish Council Code of Conduct. A copy of which is available on the Parish Council Website at <http://www.azerleyparishcouncil.btck.co.uk/Information/Documents>
8. To approve and further adopt, without amendment the Parish Council Standing Orders. A copy of which is available on the Parish Council Website at <http://www.azerleyparishcouncil.btck.co.uk/Information/Documents>
9. To approve and further adopt, without amendment the Parish Council Financial Regulations. A copy of which is available on the Parish Council Website at <http://www.azerleyparishcouncil.btck.co.uk/Information/Documents>
10. To receive information from the Clerk regarding the annual audit of accounts for the year 2018-19.
11. To resolve to instruct Mrs Sue Welsh to act as internal auditor to the Parish Council.
12. The Chairman will close the Annual Meeting of the Grantley and Sawley Parish Council

#### **Mickley Annual Parish Meeting**

13. A Welcome from the Chairman of the Azerley Parish Council.
14. Questions from members of the Public.
15. The Chairman will close the Mickley Annual Parish Meeting

#### **Ordinary Meeting of the Azerley Parish Council**

16. To receive apologies and approve reasons for absence.
17. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
18. To confirm the minutes of the meeting held on 29.03.2019 as a true and correct record.
19. To receive the following reports:
  - a) North Yorkshire County Council
  - b) Harrogate Borough Council
  - c) The Clerk
20. To receive an update on grass cutting.

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21. To consider a Defibrillator service plan.
22. To consider the cherry trees in Mickley.
23. To further consider trees in the parish area.
24. To receive information concerning potholes and faulty road surfaces in the Parish Area in order to send a monthly report to NYCC Highways.
25. To consider the following Correspondence received:
  - a) From HBC re Kirkby Malzeard, Laverton & Dallowgill Neighbourhood Area Designation
26. Financial Matters:
  - a) To approve the following accounts for payment:
  - b) Clerks Salary & PAYE
  - c) Office expenses
  - d) Out of pocket expenses
  - e) Yorkshire Accountants
27. To receive a bank reconciliation to the period to 30.05.2019
28. There are no Planning notices or Planning applications to consider.
29. To receive agenda items to be considered at the next meeting of the Parish Council.
30. To confirm the date and time of the next meeting 27<sup>th</sup> June 2019.